**Justification Email: Attending Digital Workplace Experience 2019 (DWX19) Chicago (tailor to fit your situation)**

To: <Insert Manager or Supervisor Name>

Subject: **Attending Digital Workplace Experience 2019**

CMSWire, along with strategic partner and boutique consultancy DWG, are hosting their Digital Workplace Experience (#DWX19) 2019 conference from June 17-19 in Chicago and I would like to get your approval to attend. As we grow this organization, it is important that we continue to understand how to improve and streamline our internal processes and refine the tools that will help us succeed.

At DWX, I’ll be able to choose from over 40 sessions, experience live tours and watch real-time digital workplace demos hosted by industry leaders and analysts covering topics from intelligent workplaces to change management.

For example, I plan to focus on:

* < Product or technology supporting (name the project) >
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In addition to attending these sessions, I’ll have the opportunity to network and brainstorm with leading developers, experts, and peer professionals to learn new strategies and skills to help innovate and improve our digital workplace.

This is the approximate cost of my attending Digital Workplace Experience:

Airfare:            $

Hotel: $

Meals: $

Registration: $      (insert any discounts here)

Other expenses: $

Total cost: $

Attending DWXwill provide us the tools to jump into the next generation of digital workplaces. Please let me know if you have any questions, and thanks in advance for your support.

<name>